



County of Panola

110 S. Sycamore • Room 216-A
Carthage • Texas 75633
Phone 903-693-0391 • Fax 903-693-2726

County Judge
Lee Ann Jones

County Commissioners
Ronnie LaGrone, Pct. #1
John Gradberg, Pct. #2
Craig Lawless, Pct. #3
Dale LaGrone, Pct. #4

August 8, 2018

Panola County Commissioners Court

Please approve and record the employment of William G. Morris as Veterans Service Officer effective September 1, 2018 at the rate of \$39,102 per year.

Sincerely,

A handwritten signature in blue ink that reads "Lee Ann Jones". The signature is written in a cursive style with a large, prominent "J" at the end.

LeeAnn Jones
County Judge

LAJ/vh

CC: Sidney Burns
Joni Reed


**VETERANS SERVICE OFFICER
APPOINTMENT**

We, the Commissioners' Court of Panola County, Texas meeting in Regular Session this 21st day of August, 2018 do hereby approve the appointment of the following persons as the **VETERANS SERVICE OFFICER** for Panola County, Texas, to replace former Panola County Veterans Service Officer James G. Young, whose retirement is effective August 31, 2018:

WILLIAM G. MORRIS

Said appointment is effective September 1, 2018.

PASSED UNANIMOUSLY this 21st day of August, 2018 in Open Court.



LeeAnn Jones, County Judge

NOTICE OF PROPOSED INSTALLATION
PIPELINE AND/OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONER'S COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT, CARTHAGE, TEXAS
Formal notice is hereby given that:

Rockcliff Operating proposes to place a
(COMPANY NAME)

2.5 inch to 4 inch line within the Right-of-Way
(PIPE SIZE)

of County Road: 302 as follows:
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet.
Installation shall be made by boring a total length of 75 ft line in Panola County.

The location and description of the proposed line and appurtenances is more fully shown
by the copies of the drawings attached to this notice. The line will be constructed and
maintained on the County Right-of-Way as directed by the County Commissioners in
accordance with current Panola County Specifications.

Construction of this line will begin on or after the 9-1-2018 day of
2017.

FIRM: Cypress Energy Corp
BY: Justin Smith
TITLE: RAW Agent
ADDRESS: 400 Travis St. STE 1409
Spert, LA 71101
PHONE: (318) 294-6875

APPROVAL

August 21, 2018

TO: Rockcliff Operating
Attn: Justin Smith
400 Travis St., Ste #1909
Shreveport, LA. 71101

RE: **CR #302**

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed **2 ½ & 4" line** within the right-of-way of County Road #302 as shown by accompanying drawings and notice except as noted below.

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.
5. Parallel line will be installed as near the right-of-way lines as is possible and

no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.

6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved: 
COUNTY JUDGE

COMMISSIONERS:

Precinct #1 Ronnie LaGrone
Precinct #2 John Gradberg
Precinct #3 Craig M. Lawless
Precinct #4 Dale LaGrone

Legend

- 0
- 0
- Apollo Line
- Feature 1
- Header Opt H



400ft

300ft



Form #2204 Rev 9/2017
Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569
Filing Fee: None



OATH OF OFFICE

This space reserved for office use
FILED FOR RECORD
IN MY OFFICE

AT 0:00 O'CLOCK A M

SEP 10 2018

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Lindsey Smith, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of District Clerk Chief Deputy of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Lindsey Smith
Signature of Officer

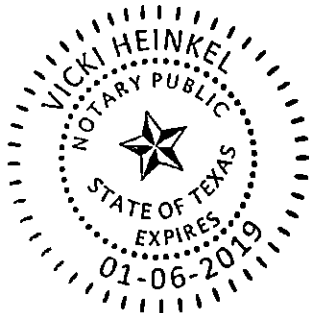
Certification of Person Authorized to Administer Oath

State of Texas

County of Panola

Sworn to and subscribed before me on this 6th day of August, 2018.

(Affix Notary Seal,
only if oath
administered by a
notary.)



Vicki Heinkel
Signature of Notary Public or
Signature of Other Person Authorized to Administer An
Oath
Vicki Heinkel
Printed or Typed Name

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
512-463-5569 - Fax
Filing Fee: None



STATEMENT OF OFFICER

FILED FOR RECORD
This space reserved for office use
IN MY OFFICE

AT 8:00 O'CLOCK A M

SEP 10 2018

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

Statement

I, Lindsey Smith, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: District Clerk Chief Deputy

Execution

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: 8-6-18

Lindsey Smith
Signature of Officer



TxCDBG CONTRACT AMENDMENT/MODIFICATION REQUEST A1101

Grant Recipient Name: Panola County Contract No 7216026 Region ETCOG
Modification No. 2 Start Date 08/20/2016 End Date 08/19/2018 Contract Amount \$304,230.00

Check all contract provisions to be amended/modified (additional questions appear for some selections):

- Exhibit A Performance Statement
- Exhibit B Budget
- Contract Period (extension)
- Special Conditions
- Other _____

What changes are proposed for the contract? Correction to description of project, including quantity adjustments

Why are the proposed revisions requested for this contract?

See letter from engineer. SCADA controls were included in the initial bid for the project; however, after bids came in well over budget, various aspects of the project were modified or removed to attempt to keep the project within budget. The subsequent bids were well under budget, and enough funds remain to reincorporate a portion of the original SCADA bid item so that the pump station and pressure tank can be operated as intended and meet TCEQ regulations.

Is the contract on hold for non-compliance with audit, monitoring, or programmatic requirements? No TDA concur

For Performance Statement Amendment/Modification Requests

Do the proposed revisions address the same problem identified in the current Performance Statement? (Select One)
Yes, same activity addressing the same problem

Do the proposed revisions change the beneficiaries of the contract? (Select One)
No, the beneficiaries indicated in the Performance Statement are accurate for the proposed project.

Do the proposed revisions change the locations as described in the Performance Statement? (Select One)
No, the locations described in the Performance Statement are accurate.

How significant are the proposed revisions? (Select One)
For project with target area benefit: all work within same target area.

Is a previously conducted Environmental Review still valid? (Select One) TDA concur
Yes, the Review has been re-evaluated and remains valid.

Are all clearances previously submitted for contract Special Conditions still valid? (Select One)
Yes, the clearances have been re-evaluated and remain valid.

How will the proposed improvements be completed? (Select One)
Change Order to existing construction contract.

Will the project be completed by the contract end date? (Select One)
Yes

EXHIBIT A

PERFORMANCE STATEMENT

COUNTY OF PANOLA

All activities funded with TxCDBG funds must meet one of the CDBG program's National Objectives: benefit low- and moderate-income (LMI) persons, aid in the prevention or elimination of slums or blight, or meet community development needs having a particular urgency.

Contractor shall carry out the following activities in the target area identified in the Application. The Contractor shall ensure that the amount of funds expended for each activity described does not exceed the amount specified for such activity in the Budget.

CURRENT NEED

The Deadwood Water Supply Corporation (WSC), located in Panola County, has meters that are aged and deteriorated and insufficient elevated storage capacity, resulting in excessive water loss and the WSC not being in compliance with Texas Commission on Environmental Quality (TCEQ) regulations.

The Contractor certifies that the activity (ies) carried out under this contract will meet the National Objective of benefitting LMI persons with at least 51% of the beneficiaries qualifying as LMI.

ACTIVITIES

Water Improvements Volunteers shall replace meters and make improvements to the water treatment plant (WTP) to prevent excessive water loss and to bring the WSC into compliance with TCEQ regulations. Contractor shall install one hundred fifty (150) meters, two (2) high service pumps, valves, electrical, one (1) backup generator, pressure tank, SCADA modifications to control water wells #2 and #4, and all associated appurtenances. Residents will be served by the Deadwood WSC. Construction shall take place at the WTP and throughout the distribution system of the Deadwood WSC.

These activities shall benefit three hundred thirty-three (333) persons, of which two hundred forty-three (243) or seventy-three percent (73%) are of low- to moderate-income.

Equipment rental for specialty tools and equipment shall be utilized for this project. Equipment rental for use on this project may take place on an hourly basis for actual project time if approved by the Department and documented as required.

Engineering

Contractor shall ensure that the amount of Department funds expended for all eligible project-related engineering services, including preliminary and final design plans and specifications, all interim and final inspections, and all special services does not exceed the amount specified for engineering in the Budget.

General Administration

Contractor shall ensure that the amount of Department funds expended for all eligible project-related administration activities, including the required annual program compliance and fiscal audit does not exceed the amount specified for administration in the Budget.



**Plan Agreement for Plan Year 2019
Panola County – 282
Effective as of Jan. 1, 2019**

Basic Plan Options	
Employee Deposit Rate:	7%
Employer Matching:	250%
Prior Service Credit:	175%
Retirement Eligibility	
At 60 (Vesting)	8 years of service
Rule of	75 years total age + service
At Any Age	30 years of service
Optional Benefits	
Partial Lump-sum Payment at Retirement:	No
Group Term Life:	Active-plus-retirees
COLA:	100% CPI
Retirement Plan Funding	
Elected Rate:	23.50%
2018 Additional Employer Contribution:	\$705,181.00
Total Contribution Rate	
Retirement Plan Rate:	23.50%
Group Term Life Rate:	.50%
Total Contribution Rate:	24.00%

Rates are contingent on receiving the additional employer contribution by Dec. 31, 2018.

Certification

I certify that the plan agreement for the participation of Panola County in TCDRS for the 2019 plan year truly and accurately reflects the official action taken during properly posted and noticed meeting on 8/21/18 (mm/dd/yy) by the Commissioners Court and such action is recorded in the official minutes.

Printed Name: Lee Ann Jones Title: Co. Judge
 County Judge: Lee Ann Jones Date: 8-21-18



PANOLA COUNTY 2018 BUDGET AMENDMENT #16
August 21, 2018

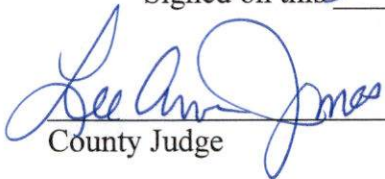
ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT	
GENERAL FUND REVENUES			
100-340-49500	JUSTICE OF THE PEACE FEES	36,000	
100-360-41001	INTEREST EARNINGS	13,000	
100-360-41020	MISCELLANEOUS REVENUE	<u>39,160</u>	
			<u>88,160</u>
EXPENDITURES			
AIPORT			
100-407-53100	OFFICE SUPPLIES & REPAIRS	(300)	
100-407-54200	COMMUNICATION TELEPHONE	<u>300</u>	
			0
MISCELLANEOUS & NON-DEPARTMENTAL			
100-409-54070	ECONOMIC DEVELOPMENT/CHAMBER OF COMMERCE	39,160	
100-409-54120	INSURANCE/ LIAB. FIRE ETC.	(13,871)	
100-409-54150	PROFESSIONAL SERVICES	4,000	
100-409-54490	PHYSICALS & DRUG SCREEN TESTING	<u>2,000</u>	
			31,289
JUSTICE OF THE PEACE PCT. 1 & 4			
100-455-54150	PROFESSIONAL SERVICES	<u>18,000</u>	
			18,000
JUSTICE OF THE PEACE PCT. 2 & 4			
100-457-54150	PROFESSIONAL SERVICES	<u>18,000</u>	
			18,000
LAWSUITS VS COUNTY			
100-478-54890	ATTORNEY FEES	<u>7,871</u>	
			7,871
TAX COLLECTOR AND ASSESSOR			
100-499-54270	CONFERENCES AND DUES	650	
100-499-55270	FURNITURE & EQUIPMENT	<u>(650)</u>	
			0
BUILDING & MAINTENANCE			
100-510-53560	REPAIR AND MAINTENANCE SUPPLIES	(7,000)	
100-510-54570	REPAIRS AND RENOVATIONS	<u>20,000</u>	
			13,000
SHERIFF			
100-560-54270	CONFERENCES AND DUES	4,000	
100-560-54540	PARTS REPAIRS GAS AND TRANS.	<u>(4,000)</u>	
			0

ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT	
CORRECTIONS/JAIL			
100-570-53010	CLOTHING & BEDDING	3,000	
100-570-53100	OFFICE SUPPLIES & REPAIRS	1,000	
100-570-53560	REPAIR AND MAINTENANCE SUPPLIES	(11,000)	
100-570-53930	MISCELLANEOUS SUPPLIES	7,000	
			<u>0</u>
GRAND TOTAL GENERAL FUND			<u><u>88,160</u></u>
ROAD & BRIDGE FUND			
REVENUES			
200-360-41020	MISCELLANEOUS REVENUE	10,572	
			<u>10,572</u>
EXPENDITURES			
PCT.1			
200-621-55270	FURNITURE & EQUIPMENT	150,000	
200-621-55280	ROAD OIL PRE MIX & GRAVEL	(150,000)	
			0
PCT.4			
200-624-53570	PARTS AND REPAIRS	30,572	
200-624-55280	ROAD OIL PRE MIX & GRAVEL	(20,000)	
			<u>10,572</u>
GRAND TOTAL ROAD & BRIDGE FUND			<u><u>10,572</u></u>
PANOLA COUNTY CSCD ADULT DRUG COURT GRANT			
FROM 9/01/2018 TO 8/31/2019			
REVENUES			
481-330-45001	CASH BALANCE	44,000	
	OFFICE OF THE GOV. FUNDS	(94,905)	
			<u>(50,905)</u>
EXPENDITURES			
481-760-51400	DRUG COURT OFFICER	(24,968)	
481-760-51460	DA INVESTIGATOR	(3,328)	
481-760-52010	SOCIAL SECURITY	(2,169)	
481-760-52020	MEDICAL INSURANCE	(9,620)	
481-760-52030	RETIREMENT	(6,800)	
481-760-52040	WORKERS' COMPENSATION	(975)	
481-760-52060	UNEMPLOYMENT BENEFITS	(190)	
481-760-59330	TRAVEL & TRAINING	(2,500)	
481-760-59610	OFFICE SUPPLIES	(355)	
			<u>(50,905)</u>
GRAND TOTAL PANOLA COUNTY CSCD ADULT DRUG COURT GRANT			<u><u>(50,905)</u></u>


PANOLA COUNTY
2018
BUDGET AMENDMENT #16

We hereby amend the Panola County Budget for the Fiscal Year 2018 as set forth above according to the procedures outlined under Vernons Texas Codes Annotated Local Government Code, Chapter 111, Subchapter A Sections 111.010 (d), 111.0106, 111.0107, 111.0108. A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2018.


Signed on this 21st day of August, 2018.




County Judge



Commissioner Precinct # 1



Commissioner Precinct # 3



Commissioner Precinct # 2



Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 21st day of August, 2018 as the same appears on file in the office of the County Clerk of Panola County.



County Clerk





Liberty Mutual Surety
National Bond Ctr
310 E. 96th Street
Indianapolis, IN 46240
888-844-2663 Fax: 866-547-4883

Richard H. Thomas Inc.
PO Box 430
Carthage, Texas 75633-0430

Agent Telephone: 903-693-3831

Bond Number: 32S377966

Cross Reference: FILED FOR RECORD
IN MY OFFICE

AT 8:00 O'CLOCK A M

ALAN SCARBOROUGH
Attn: PANOLA COUNTY
COUNTY AUDITORS OFFICE
ROOM 213A
CARTHAGE, Texas 75633

SEP 10 2018

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

We appreciate having you as a Liberty Mutual customer and we would like to thank you for allowing us to serve your bonding needs. This letter is to confirm Liberty Mutual Surety has received payment for your renewing bond.

The effective date of your renewing bond begins: August 22, 2018

Please review the enclosed documents for accuracy. You must remit the original of the

Renew By Certificate and any supporting documents

required to your obligee.

If you have any questions regarding this bond or would like to discuss your future bond needs, please contact your Liberty Mutual agent.

Again, thank you for entrusting us with your bonding needs.

Sincerely,
National Bond Center

For additional information regarding Liberty Mutual insurance products, please visit www.libertymutual.com



National Bond Center
350 E. 96th Street
Indianapolis, Indiana 46240
+1 (888) 8442663 Fax: +1 (866) 5474883

CONTINUATION CERTIFICATE

To be attached to and form a part of surety bond number 32S377966 (the "Bond"), cross reference bond number _____, for Reserve Deputy Constable Pcts 1 & 4
dated the 22nd day of August, 2012 in the penal sum of \$ 2,000.00 issued by
The Ohio Casualty Insurance Company as surety (the "Surety"), on behalf of
ALAN SCARBOROUGH as principal (the "Principal"), in favor of PANOLA COUNTY CONSTABLE PCT 1 & 4, as obligee (the "Obligee").

The Surety hereby certifies that this Bond is continued in full force and effect until the 22nd day of August, 2019, subject to all covenants and conditions of said Bond.

Said Bond has been continued in force upon the express condition that the full extent of the Surety's liability under said Bond, and this and all continuations thereof, for any loss or series of losses occurring during the entire time the Surety remains on said Bond, shall in no event, either individually or in the aggregate, exceed the penal sum of the Bond.

IN WITNESS WHEREOF, the Surety has set its hand and seal this 24th day of May, 2018

The Ohio Casualty Insurance Company
(Surety)

By: Timothy A. Mikolajewski

Timothy A. Mikolajewski
Assistant Secretary - Liberty Mutual Surety



Richard H. Thomas Inc.
PO Box 430
Carthage, Texas 75633-0430
903-693-3831



Liberty Mutual Surety

National Bond Ctr
310 E. 96th Street
Indianapolis, IN 46240
888-844-2663 Fax: 866-547-4883

Richard H. Thomas Inc.
PO Box 430
Carthage, Texas 75633-0430

Agent Telephone: 903-693-3831

Bond Number: 32S517926

Cross Reference: FILED FOR RECORD
IN MY OFFICE

AT 8:00 O'CLOCK A M

WILLIAM LARRY MAGNESS, Jr.
Attn: PANOLA COUNTY
PANOLA COUNTY COURTHOUSE
COUNTY AUDITORS OFF RM 213A
CARTHAGE, Texas 75633

SEP 10 2018

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

We appreciate having you as a Liberty Mutual customer and we would like to thank you for allowing us to serve your bonding needs. This letter is to confirm Liberty Mutual Surety has received payment for your renewing bond.

The effective date of your renewing bond begins: October 1, 2018

Please review the enclosed documents for accuracy. You must remit the original of the
Renew By Certificate and any supporting documents

required to your obligee.

If you have any questions regarding this bond or would like to discuss your future bond needs, please contact your Liberty Mutual agent.

Again, thank you for entrusting us with your bonding needs.

Sincerely,
National Bond Center

For additional information regarding Liberty Mutual insurance products, please visit www.libertymutual.com



National Bond Center
350 E. 96th Street
Indianapolis, Indiana 46240
+1 (888) 8442663 Fax: +1 (866) 5474883

CONTINUATION CERTIFICATE

To be attached to and form a part of surety bond number 32S517926 (the "Bond"), cross reference bond number _____, for Sheriff or Sheriff Subordinate

dated the 1st day of October, 2016, in the penal sum of \$ 5,000.00 issued by The Ohio Casualty Insurance Company as surety (the "Surety"), on behalf of WILLIAM LARRY MAGNESS, Jr. as principal (the "Principal"), in favor of sheriff of panola county, as obligee (the "Obligee").

The Surety hereby certifies that this Bond is continued in full force and effect until the 1st day of October, 2019, subject to all covenants and conditions of said Bond.

Said Bond has been continued in force upon the express condition that the full extent of the Surety's liability under said Bond, and this and all continuations thereof, for any loss or series of losses occurring during the entire time the Surety remains on said Bond, shall in no event, either individually or in the aggregate, exceed the penal sum of the Bond.

IN WITNESS WHEREOF, the Surety has set its hand and seal this 3rd day of July, 2018

The Ohio Casualty Insurance Company
(Surety)

By: Timothy A. Mikolajewski

Timothy A. Mikolajewski
Assistant Secretary - Liberty Mutual Surety



Richard H. Thomas Inc.
PO Box 430
Carthage, Texas 75633-0430
903-693-3831

PANOLA COUNTY CSCD
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT

313 W. Panola St.
Carthage, Texas 75633

(903)693-0351

Date: August 16, 2018

Attn: Commissioners' Court

From: Panola County, Community Supervision and Corrections Department (CSCD),
Director, Kerian Henderson.

Ref: September 13, 2018 Open Meeting

In compliance with Section 140.004 of the Local Government Code, on this the 16th day of August 2018, I hereby file the following:

- (1) The Panola County CSCD Proposed FY-2018 Program #900 Basic Supervision Budget adjustment #3.
- (2) The 2019 Drug Court Budget Amendment #1.
- (3) The Panola County CSCD Proposed FY-2019 Program #900 Basic Supervision Budget adjustment #1.

Please be advised that an open meeting is scheduled for September 13, 2018 at 9:00 AM. The meeting will be held at the Panola County Courthouse Judicial Annex, 110 S. Sycamore St., in the District Courtroom, District Judge LeAnn Kay Rafferty presiding. At this meeting, the above listed items will be considered for approval.

Respectfully submitted,


Kerian Henderson, Director

cc: Honorable Judge Terry Bailey, Panola County Court at Law
Honorable Judge LeAnn Kay Rafferty, 123RD Judicial District
Sidney Burns, Panola County Auditor & CSCD Fiscal Officer

FILED FOR RECORD
IN MY OFFICE
AT 3⁰⁰ O'CLOCK P M

AUG 16 2018

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

NOTICE OF MEETING

AUG 16 2018

PANOLA COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
Rufus DEPUTY

313 W. Panola St.
Carthage, Texas 75633

(903)693-0351

TO WHOM IT MAY CONCERN:

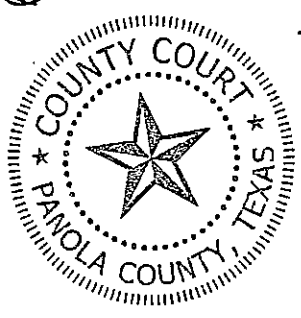
PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A MEETING OF THE PANOLA COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT (CSCD) AND THE BOARD OF JUDGES WILL BE HELD ON THE 13TH DAY OF SEPTEMBER, 2018, AT 9:00 AM. THE MEETING WILL BE HELD AT THE PANOLA COUNTY COURTHOUSE JUDICIAL ANNEX, 110 S. SYCAMORE ST., IN THE 123RD DISTRICT COURTROOM, DISTRICT JUDGE LEANN KAY RAFFERTY PRESIDING.

AGENDA

In compliance with TDCJ-CJAD funding guidelines, the following will be presented by the Panola County CSCD Director, Kerian Henderson, for approval:

- (1) Approve the Minutes of the open meeting held by the Panola County CSCD and Board of Judges on August 29, 2018.
- (2) Approve the appointment of Jennifer Stacy as Fiscal Officer of Panola County CSCD, effective September 1, 2018, due to the retirement of Sidney Burns, Panola County Auditor/Fiscal Officer .
- (3) Ratify the appointment of Jennifer Stacy as Financial Officer of Panola County Drug Court Grant, effective September 1, 2018, due to the retirement of Sidney Burns, Panola County Auditor/Fiscal Officer .
- (4) Approve the Panola County CSCD Proposed FY-2018 Program #900 Basic Supervision Budget adjustment #3.
- (5) Approve the 2019 Drug Court Budget Amendment #1.
- (6) Approve the Panola County CSCD Proposed FY-2019 Program #900 Basic Supervision Budget adjustment #1.

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 16th DAY OF August, 2018, AT 3:01 A.M./P.M.



Bobbie Davis
BOBBIE DAVIS, COUNTY CLERK
PANOLA COUNTY, TEXAS
Rufus Deputy

TEXAS DEPARTMENT OF CRIMINAL JUSTICE
COMMUNITY JUSTICE ASSISTANCE DIVISION

FILED FOR RECORD
IN MY OFFICE
AT 3:03 O'CLOCK P M

BUDGET ADJUSTMENT REQUEST

AUG 16 2018

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY Rafferty DEPUTY

Chief County: PANOLA
Program Title AND ID Number: BASIC SUPERVISION ID # 900
Funding Source: BS
Adjustment Number: 3
Fiscal Year: 2018

This budget adjustment has been approved in accordance with the adopted budget approval procedures established by the local judges responsible for the CSCD's budget/budget adjustments, which is in compliance with the Open Meetings Act, Government Code 551 and Government Code 76.002 (a).

Kerian Henderson
CSCD Director (Print Name)

CSCD Director (Signature) Date

Budget/Adjustment Endorsements:

Judge Terry Bailey, Panola County Court at Law

Judge LeAnn Kay Rafferty, 123RD Judicial District

FILED FOR RECORD
IN MY OFFICE
AT 3:03 O'CLOCK P M

TEXAS DEPARTMENT OF CRIMINAL JUSTICE
Community Justice Assistance Division
Budget Adjustment - Fiscal Year 2018
Date Received: 7/31/2018

AUG 16 2018

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY [Signature] DEPUTY

APPROVED BY: _____ DATE APPROVED: _____
Nancy Espinoza, TDCJ-CJAD Budget Director

CSCD:	Year:	ADJ #:	Program:	Funding Type:	Other Funding:
Panola	2018	3	900 - Basic Supervision	BS	None
REVENUE:			APPROVED	ADJ REQ	TOTAL
TDCJ-CJAD Funding (State Aid)	\$	103,848	\$	0	\$ 103,848
SAFPF Payments (Basic Supervision Only)	\$	300	\$	0	\$ 300
Community Supervision Fees Collected	\$	160,000	\$	0	\$ 160,000
Payments By Program Participants	\$	15,000	\$	0	\$ 15,000
Interest Income (Basic Supervision Only)	\$	200	\$	0	\$ 200
Carry Over from Previous Fiscal Year	\$	19,740	\$	112,861	\$ 132,601
Other Revenue	\$	0	\$	1,547	\$ 1,547
Basic Supervision Interfund Transfer	\$	0	\$	0	\$ 0
CCP Interfund Transfer	\$	0	\$	0	\$ 0
TOTAL REVENUE:	\$	299,088	\$	114,408	\$ 413,496

EXPENDITURES:	APPROVED	ADJ REQ	TOTAL
Salaries/Fringe Benefits	\$ 218,301	\$ 0	\$ 218,301
- Full Time Salaries			
- Part Time Salaries			
- Fringe Benefits			
Travel/Furnished Transportation	\$ 15,288	\$ 2,547	\$ 17,835
Contract Services for Offenders	\$ 1,200	\$ 0	\$ 1,200
Professional Fees	\$ 18,429	\$ 0	\$ 18,429
Supplies & Operating Expenses	\$ 38,645	\$ 111,861	\$ 150,506
Facilities	\$ 0	\$ 0	\$ 0
Utilities	\$ 4,100	\$ 0	\$ 4,100
Equipment	\$ 3,125	\$ 0	\$ 3,125
TOTAL EXPENDITURES:	\$ 299,088	\$ 114,408	\$ 413,496

Section 2 - Payments by Program Participants

GRAND TOTALS		\$15,000	\$0	\$15,000
Item		Current	Requested	Adjusted
Urinalysis Testing		5,000	0	5,000
SASSI		10,000	0	10,000

Section 3 - Other Revenue

GRAND TOTALS		\$0	\$1,547	\$1,547
Item		Current	Requested	Adjusted
TAC Insurance Claim		0	1,547	1,547

Section 6 - Full Time Salaries

GRAND TOTALS		\$155,000	\$0	\$155,000
Position Title	% Time	Current	Requested	Adjusted
Adm. Support (Clerical)	100	33,000	0	33,000
CSCD Director	100	49,500	0	49,500
CSO I - Entry Level	100	35,000	0	35,000
CSO IV	100	37,500	0	37,500

Section 8 - Fringe Benefits

GRAND TOTALS		\$63,301	\$0	\$63,301
Position Title	% Time	Current	Requested	Adjusted
FICA Matching	7.65%	11,860	0	11,860
Retiree Insurance w/6% increase	1136.46 per mon	13,430	0	13,430
Retirement	24.02%	37,235	0	37,235
Unemployment	.005%	776	0	776

Section 9 - Travel/Furnished Transportation

GRAND TOTALS		\$15,288	\$2,547	\$17,835
Position Title	% Time	Current	Requested	Adjusted
Fuel	Not Specified	3,500	0	3,500
Per Diem	Not Specified	6,500	0	6,500
Vehicle Insurance	Per Year	3,788	0	3,788
Vehicle Maintenance	Not Specified	1,500	2,547	4,047

Section 10 - Contract Services for Offenders

GRAND TOTALS		\$1,200	\$0	\$1,200
Quantity	Unit	Current	Requested	Adjusted

Provider Name	Type of Service						
Urquhart, LLC dba Fire & Safety	Urinalysis Testing	60	each	20.00	1,200	0	1,200

Section 11 - Professional Fees

GRAND TOTALS		\$18,429	\$0	\$18,429
Position Title	% Time	Current	Requested	Adjusted
CSTS	\$100 per month	1,200	0	1,200
Employment Ad	\$150 Per Ad	300	0	300
Fiscal Service Fee	.0075	779	0	779
Independent Audit	FY18	5,000	0	5,000
Legal/Attorney Fees	Not Specified	1,000	0	1,000
Liability And Bond Insurance	Per Year	7,650	0	7,650
Training and Registration Fees	FY18	2,500	0	2,500

Section 12 - Supplies & Operating Expenses

GRAND TOTALS		\$38,645	\$111,861	\$150,506
Position Title	% Time	Current	Requested	Adjusted
Ammunition for Practice and Training	Not specified	0	500	500
Computer Supplies & Maintenance	Estimate	2,000	0	2,000
Corrections Software	796 per month	9,552	0	9,552
Jackets, Shirts, Caps W/Logos	Not Specified	500	0	500
Name Plates/Badges/Cards	Not Specified	40	0	40
Office Supplies	FY18	5,000	0	5,000
Safety/Security Equip. eye/ear prot. bag	Not Specific	0	500	500
UA Supplies	\$6/13 Panel	2,000	0	2,000
Unbudgeted	Not Specified	19,553	110,861	130,414

Section 14 - Utilities

GRAND TOTALS		\$4,100	\$0	\$4,100
Position Title	% Time	Current	Requested	Adjusted
Cell Phone Services	\$300 per month	2,900	0	2,900
Internet Services	83.00 per month	1,000	0	1,000
Long Distance	FY18	200	0	200

Section 15 - Equipment

GRAND TOTALS		\$3,125	\$0	\$3,125
Position Title	% Time	Current	Requested	Adjusted
Breathalyzer	Not Specified	125	0	125
Cell Phones and Accessories	Not specified	500	0	500
Xerox Copier	208 per month	2,500	0	2,500

Section 16 - Vehicle Inventory

Make	Model	VIN	Year	Mileage
Chevrolet	Traverse	1GNLVEED6AS109714	2010	33037
Chevrolet	Tahoe	1GNSK2E05ER171487	2014	9423
Ford	Explorer	1FM5K8AR8FGB61428	2015	15331
GMC	Sierra	2GTEC19T8Y1404146	2000	95088

AUG 16 2018



PANOLA COUNTY DRUG COURT FY19 BUDGET AMENDMENT
September 13, 2018

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY [Signature] DEPUTY

ACCOUNT	DESCRIPTION	AMOUNT OF AMENDMENT
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PANOLA COUNTY CSCD ADULT DRUG COURT GRANT
FROM 9/01/2018 TO 8/31/2019

		APPROVED 1/23/2018	AMENDMENT 8/21/2018	FY 2019 AMENDED BUDGET
REVENUES				
	CASH BALANCE	0	44,000	44,000
<u>481-330-45001</u>	OFFICE OF THE GOV. FUNDS	94,905	(94,905)	0
		94,905	(50,905)	44,000
EXPENDITURES				
<u>481-760-51400</u>	DRUG COURT OFFICER	36,500	(24,968)	11,532
<u>481-760-51460</u>	DA INVESTIGATOR	5,000	(3,328)	1,672
<u>481-760-52010</u>	SOCIAL SECURITY	3,180	(2,169)	1,011
<u>481-760-52020</u>	MEDICAL INSURANCE	12,120	(9,620)	2,500
<u>481-760-52030</u>	RETIREMENT	9,970	(6,800)	3,170
<u>481-760-52040</u>	WORKERS' COMPENSATION	1,250	(975)	275
<u>481-760-52060</u>	UNEMPLOYMENT BENEFITS	260	(190)	70
<u>481-760-59330</u>	TRAVEL & TRAINING	2,500	(2,500)	0
<u>481-760-59410</u>	LCDC, LCSW COUNSELORS	17,000	0	17,000
<u>481-760-59462</u>	DRUG ANALYSIS	625	0	625
<u>481-760-59610</u>	OFFICE SUPPLIES	500	(355)	145
<u>481-760-59620</u>	U/A SUPPLIES	6,000	0	6,000
	GRAND TOTAL PANOLA COUNTY CSCD ADULT DRUG CRT PROG	94,905	(50,905)	44,000

Judge Terry Bailey, Panola County Court at Law

Judge LeAnn Kay Rafferty, 123rd Judicial District

TEXAS DEPARTMENT OF CRIMINAL JUSTICE
COMMUNITY JUSTICE ASSISTANCE DIVISION

FILED FOR RECORD
IN MY OFFICE

AT 3:05 O'CLOCK P M

BUDGET ADJUSTMENT REQUEST

AUG 16 2018

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY *[Signature]* DEPUTY

Chief County: PANOLA
Program Title AND ID Number: BASIC SUPERVISION ID # 900
Funding Source: BS
Adjustment Number: 1
Fiscal Year: 2019

This budget adjustment has been approved in accordance with the adopted budget approval procedures established by the local judges responsible for the CSCD's budget/budget adjustments, which is in compliance with the Open Meetings Act, Government Code 551 and Government Code 76.002 (a).

Kerian Henderson
CSCD Director (Print Name)

CSCD Director (Signature) Date

Budget/Adjustment Endorsements:

Judge Terry Bailey, Panola County Court at Law

Judge LeAnn Kay Rafferty, 123RD Judicial District

TEXAS DEPARTMENT OF CRIMINAL JUSTICE
Community Justice Assistance Division
Budget Adjustment - Fiscal Year 2019
Date Received: 8/16/2018

AUG 16 2018

 BOBBIE DAVIS
 COUNTY CLERK, PANOLA COUNTY, TEXAS
 BY R. J. [Signature] DEPUTY

APPROVED BY: _____

DATE APPROVED: _____

Nancy Espinoza, TDCJ-CJAD Budget Director

CSCD: Panola	Year: 2019	ADJ #: 1	Program: 900 - Basic Supervision	Funding Type: BS	Other Funding: None
REVENUE:			APPROVED	ADJ REQ	TOTAL
TDCJ-CJAD Funding (State Aid)			\$ 103,848	\$ -4,549	\$ 99,299
SAFPF Payments (Basic Supervision Only)			\$ 300	\$ 1,137	\$ 1,437
Community Supervision Fees Collected			\$ 160,000	\$ 0	\$ 160,000
Payments By Program Participants			\$ 15,000	\$ 0	\$ 15,000
Interest Income (Basic Supervision Only)			\$ 200	\$ 0	\$ 200
Carry Over from Previous Fiscal Year			\$ 19,740	\$ 39,462	\$ 59,202
Other Revenue			\$ 0	\$ 0	\$ 0
Basic Supervision Interfund Transfer			\$ 0	\$ 0	\$ 0
CCP Interfund Transfer			\$ 0	\$ 0	\$ 0
TOTAL REVENUE:			\$ 299,088	\$ 36,050	\$ 335,138

EXPENDITURES:			APPROVED	ADJ REQ	TOTAL
Salaries/Fringe Benefits			\$ 220,171	\$ 30,603	\$ 250,774
- Full Time Salaries					
- Part Time Salaries					
- Fringe Benefits					
Travel/Furnished Transportation			\$ 15,288	\$ 2,547	\$ 17,835
Contract Services for Offenders			\$ 1,200	\$ 0	\$ 1,200
Professional Fees			\$ 18,429	\$ 0	\$ 18,429
Supplies & Operating Expenses			\$ 39,500	\$ 500	\$ 40,000
Facilities			\$ 0	\$ 0	\$ 0
Utilities			\$ 2,000	\$ 2,800	\$ 4,800
Equipment			\$ 2,500	\$ -400	\$ 2,100
TOTAL EXPENDITURES:			\$ 299,088	\$ 36,050	\$ 335,138

Section 2 - Payments by Program Participants

GRAND TOTALS		\$15,000	\$0	\$15,000
Item	Current	Requested	Adjusted	
Urinalysis Testing	5,000	0	5,000	
SASSI	10,000	0	10,000	

Section 6 - Full Time Salaries

GRAND TOTALS		\$155,000	\$22,970	\$177,970
Position Title	% Time	Current	Requested	Adjusted
Adm. Support (Clerical)	100	33,000	0	33,000
CSCD Director	100	49,500	0	49,500
CSO I - Entry Level	100	35,000	0	35,000
CSO I - Entry Level	100	0	22,970	22,970
CSO IV	100	37,500	0	37,500

Section 8 - Fringe Benefits

GRAND TOTALS		\$65,171	\$7,633	\$72,804
Position Title	% Time	Current	Requested	Adjusted
FICA Matching	7.65%	11,860	1,817	13,677
Retiree Insurance w/6% increase	1136.46 per mon	15,300	0	15,300
Retirement	24.02%	37,235	5,702	42,937
Unemployment	.005%	776	114	890

Section 9 - Travel/Furnished Transportation

GRAND TOTALS		\$15,288	\$2,547	\$17,835
Position Title	% Time	Current	Requested	Adjusted
Fuel	Not Specified	3,500	0	3,500
Per Diem	Not Specified	6,500	0	6,500
Vehicle Insurance	Per Year	3,788	0	3,788
Vehicle Maintenance	Not Specified	1,500	2,547	4,047

Section 10 - Contract Services for Offenders

GRAND TOTALS					\$1,200	\$0	\$1,200
Provider Name	Type of Service	Quantity	Unit	Rate	Current	Requested	Adjusted
Urquhart, LLC dba Fire & Safety	Urinalysis Testing	60	each	20.00	1,200	0	1,200

Section 11 - Professional Fees

GRAND TOTALS		\$18,429	\$0	\$18,429
Position Title	% Time	Current	Requested	Adjusted
CSTS	\$100 per month	1,200	0	1,200
Employment Ad	\$150 Per Ad	300	0	300
Fiscal Service Fee	.0075	779	0	779
Independent Audit	FY18	5,000	0	5,000
Legal/Attorney Fees	Not Specified	1,000	0	1,000
Liability And Bond Insurance	Per Year	7,650	0	7,650
Training and Registration Fees	FY18	2,500	0	2,500

Section 12 - Supplies & Operating Expenses

GRAND TOTALS		\$39,500	\$500	\$40,000
Position Title	% Time	Current	Requested	Adjusted
Computer Supplies & Maintenance	Estimate	2,000	0	2,000
Corrections Software	796 per month	9,552	0	9,552
Office Supplies	FY18	5,000	0	5,000
Safety/Security Equip. eye/ear prot.bag	Not Specified	0	500	500
UA Supplies	\$6/13 Panel	2,000	0	2,000
Unbudgeted	Not Specified	20,948	0	20,948

Section 14 - Utilities

GRAND TOTALS		\$2,000	\$2,800	\$4,800
Position Title	% Time	Current	Requested	Adjusted
Cell Phone Services	\$300 per month	800	2,800	3,600
Internet Services	83.00 per month	1,000	0	1,000
Long Distance	FY18	200	0	200

Section 15 - Equipment

GRAND TOTALS		\$2,500	(\$400)	\$2,100
Position Title	% Time	Current	Requested	Adjusted
Xerox Copier	175 per month	2,500	-400	2,100

Section 16 - Vehicle Inventory

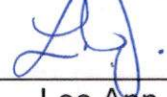
Make	Model	VIN	Year	Mileage
Chevrolet	Traverse	1GNLVEED6AS109714	2010	0
Chevrolet	Tahoe	1GNSK2E05ER171487	2014	0
Ford	Explorer	1FM5K8AR8FGB61428	2015	0

GMC	Sierra	2GTEC19T8Y1404146	2000	0
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PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE
AT A CONFERENCE

APPROVED

08-21-2018



Lee Ann Jones,
County Judge

NAME: Bobbie Davis
POSITION: County Clerk
DEPARTMENT: County Clerk
DATE: 8/2/18

CONFERENCE: County & District Clerk's Region VI Meeting
LOCATION: Tyler, Texas
DATES: Friday, 9/28/18 to Friday, 9/29/18
NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? no

If not, how much of your requirements will be met by this conference? 4-6 hours

How much of your requirements have been met already, not counting this conference? 5.15 hours

How many days have you been away from your job this year for conferences, not counting this conference? 1

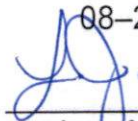
Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

I will learn about new Guardianship registration and training requirements and will be schooled in situation awareness.

APPROVED

08-21-2018



Lee Ann Jones,
County Judge

PANOLA COUNTY OFFICIAL/EMPLOYEE REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME: Chadd Gray

POSITION: Reserve Deputy

DEPARTMENT: Panola County Sheriff's Dept

DATE: 8/9/2018

CONFERENCE: Special Investigative Topics

LOCATION: Corthage, TX P.C.S.O.

DATES: 8/9/2018 to 8/9/2018

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? yes

If not, how much of your requirements will be met by this conference? 8hrs

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? 1

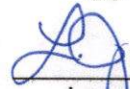
Do you have sufficient funds in your budget for this conference? _____

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required Course

APPROVED

08-21-2018



Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Jeff Martin
POSITION: Patrol Deputy
DEPARTMENT: Panola Co. Sheriff Office
DATE: 8/9/18

CONFERENCE: TJA - 2018 Jail Management Issues
LOCATION: Galveston
DATES: 9-9-18 to 9-11-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 2

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? _____

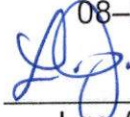
Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

For training Requirement

APPROVED

08-21-2018



Lee Ann Jones,
County Judge

PANOLA COUNTY OFFICIAL/EMPLOYEE REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME: Chris Dickerson
POSITION: patrol Deputy
DEPARTMENT: Panola county SO
DATE: 8-10-18

CONFERENCE: K9 Encounter
LOCATION: Longview PD
DATES: Sept 12 2018 to Sept 12 2018

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? yes

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?

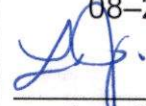
How many days have you been away from your job this year for conferences, not counting this conference? 0

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

APPROVED

08-21-2018



Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: David Fitts

POSITION: Detention Officer

DEPARTMENT: Parola Co. Sheriff's Office

DATE: August 13, 2018

CONFERENCE: K-9 Encounters

LOCATION: Carthage P.D.

DATES: 2/20/18 to 2/20/18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? No

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? _____

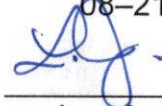
Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED

08-21-2018



Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Valerie Bailey

POSITION: Dispatch

DEPARTMENT: Panola County Sheriff Office

DATE: 8/13/18

CONFERENCE: TCets/Nlets Basic Procedure

LOCATION: Smith Co. Peace Officer Bldg

DATES: 9/25/18 to 9/27/18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 2

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met by this conference? NO

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? _____

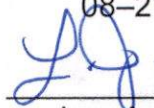
Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Requirement for State License

APPROVED

08-21-2018



Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Katlyn Gillie
POSITION: Dispatch
DEPARTMENT: Panola County
DATE: 8/13/18

CONFERENCE: ITets/NLets Basic Procedures
LOCATION: Smith Co. Peace Officer Bldg
DATES: 9-25-18 to 9-27-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 2

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met by this conference? NO

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? _____

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Requirement for state license

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE

APPROVED
08-21-2018
[Signature]
Lee Ann Jones,
County Judge

NAME: Erin L. Johnson
POSITION: Court Manager - 123rd : CCL
DEPARTMENT: 123rd District : County Court at Law
DATE: August 13, 2018

CONFERENCE: TACA Annual Education Conference
LOCATION: San Antonio, TX
DATES: October 1, 2018 to October 5, 2018
NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: five

Does the conference meet your educational requirements for the year? yes
If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?
_____ ∅

How many days have you been away from your job this year for conferences, not counting this conference? _____ ∅

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)
This is the annual conference in which coordinators and managers receive legislative updates for courts as well as any new state mandates or policies. Attendance will aid the court in case management and efficiency.